

Central West Local Land Services

Good governance & strategic planning workshops *Managing meetings for better outcomes*

Do you manage, co-ordinate or sit on a local board or committee?

Why not come along to one of these workshops and learn ways to amplify the positive impact of your group from world renowned presenter Steven Bowman.

Governance and strategic planning can be considered boring or a 'box ticking' exercise. Over the course of the two days Steven will demystify governance and simplify strategic planning, freeing up time and providing direction for your group.

Who should attend

Registration is open to regional board and committee members, their project officers and managers from any industry, not-for-profit, community service, natural resource management agency or organisation that would like to improve their performance. With a diverse range of professionals expected, the workshops will also provide an excellent opportunity for networking.

About Steven

Steven is a global governance and senior executive team specialist.

His consultancy, Conscious Governance is an international, independent advisory service for non-profit boards, CEOs and Directors, providing strategic planning, board governance, leadership and risk management consulting services.



Registration

Good Governance: \$50*

Strategic Planning: \$35*

Package deal: \$70*, attend both days and save \$15 (only when purchased together).

Tickets available by visiting: <https://tinyurl.com/cwllsworkshops> or calling 1300 795 299.

*Ticket price includes all catering.

Workshops:

Location	Venue	Date	Time	Workshop
Forbes	Forbes Inn, 43 Rankin Street	Tuesday 20 November	8:30 - 4:30pm	Good governance
		Wednesday 21 November	8:30 - 12pm	Strategic planning
Dubbo	Cattleman's Motor Inn, 8 Whylandra St	Thursday 22 November	8:30 - 4:30pm	Good governance
		Friday 23 November	8:30 - 12pm	Strategic planning



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About the workshops:

Good governance Full day
Forbes: Tuesday 20 November
Dubbo: Thursday 22 November
Steven will use an array of techniques, including dynamic presentations, real life case studies, and both small and full-group discussions to fully engage the Board, project officers and committee members in the workshop.
Topics covered*
<i>Functions and skills required of today's Boards</i>
<i>Developing Strategic awareness</i>
<i>Structuring interactions to facilitate strategic discussion</i>
<i>Using your Vision Statement for strategic advantage</i>
<i>Strategic vs. Operational</i>
<i>Raising strategic awareness through reporting</i>
<i>Enhancing strategic awareness through meeting structure</i>
<i>Setting strategic board agendas</i>
<i>Getting the most from your Board</i>
<i>Powerful strategic questions for every Board and senior staff member</i>
<i>Selecting the right people for your committee -skills</i>
<i>Structure, role and operations of Boards and committees</i>
<i>Legal responsibility and expected behaviours of Boards and committee members</i>
<i>Committee skills analysis and succession planning</i>
<i>Innovative board accountability and performance appraisal techniques</i>
<i>The role of stakeholders in strategy, risk and accountability</i>
<i>Aligning staff performance, strategic plans and finances</i>
<i>The role of staff, board and committees in risk</i>
<i>Risk as a strategic opportunity</i>
<i>How to develop and read financial statements for strategic information</i>
<i>Decision making criteria for boards</i>

Strategic planning Half day
Forbes: Wednesday 21 November
Dubbo: Friday 23 November
Steven will walk participants through the process of developing a sound strategic planning framework to clarify your organisation's strategic direction and prepare appropriate strategies and plans to ensure their successful implementation.
Topics covered*
<i>Developing or reaffirming the Vision/Mission of your organisation</i>
<i>Using your Vision/Mission statement as a strategic filter to assess new and existing programs</i>
<i>Developing alternative future scenarios for plausible futures facing your organisation</i>
<i>Developing measures of success for your organisation</i>
<i>A Strengths, Weaknesses, Opportunities and Risks (SWOR) environmental filter analysis.</i>
<i>Analysis of survey returns and SWOR results</i>
<i>The impact of identified risks on your risk management plan</i>
<i>Developing alternative key strategies for your organisation</i>
<i>Agreeing and prioritising key strategies</i>
<i>Developing Action Plans to achieve the identified Strategies</i>
<i>Impact analysis between the SWOR, Vision and Strategies</i>
<i>Establish the Strategic Action plans for all agreed strategies</i>
<i>Strategies for ensuring that the strategic plan is carried out at the various levels</i>
<i>Strategies for embedding the strategic plan into performance measures and job descriptions</i>
<i>How to develop gantt charts to review timelines</i>

*The topics outlined will be addressed throughout the workshop, however some may develop dependant on the interests and requirements of participants.